

**SCHOOL DISTRICT OF MANAWA  
FINANCE COMMITTEE MEETING  
AGENDA**

**Google Meet joining information**

**Video call link: <https://meet.google.com/dao-dozz-kdq>**

**Or dial: (US) +1 314-666-2092 PIN: 628 373 782#**

**Date: May 17, 2023**

**Time: 5:00 p.m.**

**MES Board Room  
800 Beech Street, Manawa**

**Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room,  
800 Beech Street & Virtual Components)**

**Board Committee Members: Jepson (C), Reiersen, Fietzer**

**In Attendance:**

**Timer:** \_\_\_\_\_ **Recorder:** \_\_\_\_\_

1. Consider Endorsement of Furniture Purchase for the Little Wolf High School/Manawa Middle School Collaboration Spaces as presented (Information/Action)
2. Consider Endorsement of Legal Depositories for the School District of Manawa as presented (Action)
3. Consider Endorsement of Student Assurance Services for the School District of Manawa Student Accident Insurance as presented (Action)
4. Consider Endorsement to Add Debate Judge Compensation to the Salary and Stipend Guide (Information/Action)
5. Other Type of Class Offerings and Payment (Information/Action)
6. Work Development Grant for School Nursing Update (Information)
7. Donors Choose MES Fundraising Results (Information)
8. Hiring Process Presentation (Information)
9. Monthly Financial Summary (Information)
10. Finance Committee Planning Guide (Information / Action)
11. Next Finance Committee Meeting Date: \_\_\_\_\_
12. Next Finance Committee Items:
  - 1.
  - 2.
7. Adjourn



**Students choosing to excel; realizing their strengths**

**To:** Board of Education  
**From:** Michelle Johnson  
**Date:** May 5, 2023  
**Re:** High School Collaborative Furniture

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The purpose of this memo is to recommend the purchase of selected furniture for the high school collaboration space. The furniture and designs selected were gathered from teachers and students earlier in the year. The proposals provided are from School Specialty and Marshfield with the same design, types of furniture and color schemes. The high school budget has money set aside and left over for this purchase. The goal would be to have it ordered and arranged prior to the start of the 2023-2024 school year. Following this phase, then, we would build the middle school collaborative space.

# Marshfield Book & Stationery Inc.



EVERYTHING FOR THE SCHOOL AND OFFICE

Quote # 2023097  
 Quote Date: 4/24/2023  
 Quoted By: Ted Tracanna ted.tracanna@gmail.com

**Manawa School District**  
**Little Wolf HS Collaboration Area 1**

Attention: Michelle Johnson Principal, Carmen O'Brien Business Manger

**Comments:**

Quoted from FoamCore, and WBM , Project #348719,  
 Original Quote # 2022264 08-08-2022COLLABORATION  
 AREA LH SOFT SEATING

**Revision Notes:**

None

**Bid Scope:**

| <u>Qty</u> | <u>Item Description</u>  | <u>Item Price</u> | <u>Net Price</u> |
|------------|--|-------------------|------------------|
| 3          | FC-F150 FoamCore. LH side of room Low arm Club Social Chairs, COLOR TBD  | \$ 1,745.00       | \$ 5,235.00      |
| 1          | FC- F005 36" Rd Ottoman, LH Side of Room Color TBD   | \$ 862.50         | \$ 862.50        |
| 1          | FC- F150LH, F150RH Social Chairs, F053 Armless Social, Gang Brackets ( SOFA)   | \$ 4,377.10       | \$ 4,377.10      |
| 4          | WB- FRN GIB718713001001 18" full round standard Lamiate top color, Armour edge std color, offset colum 25" fix height Laptop tables, colors TBD Black Or Silver frames | \$ 637.75         | \$ 2,551.00      |

**BID QUALIFICATIONS**

Please indicate "Bid per TED" and/or quote # when ordering.  
 Installation is NOT included unless otherwise stated. Standard Colors only.  
 Delivery IS included unless otherwise stated.  
 Terms: Net-30 days Proposal Valid for **15 Days**.  
 4 % fee added for credit card orders.  
 Pricing subject to change per quantity ordered.

**EXCLUSIONS:** This quote excludes Tax and any item not in the scope of work above.

I authorize MBS to proceed with the work outlined in this quote:

**Sub Total:** \$ 13,025.60  
**delivery** Included  
**tax** Exempt  
**Quote Total:** \$ 13,025.60

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

109800 W McMillan St • Marshfield, WI 54449 • Ph. 715-387-1286 • Fax 715-387-1145 • marshfieldbook.com  
 SERVICE WHEN YOU NEED IT!

# Marshfield Book & Stationery Inc.



EVERYTHING FOR THE SCHOOL AND OFFICE

Quote # 2023098  
 Quote Date: 4/24/2023  
 Quoted By: Ted Tracanna ted.tracanna@gmail.com

**Manawa School District**  
 Little Wolf HS

Attention: Michelle Johnson, Carmen O'Brien

**Comments:**

Quoted from WBM FomCore, Quote 3487419, Project #348719, Academia Furniture

**Revision Notes:**

None

**Phase II area. Reference project layout design**

| <u>Qty</u> | <u>Item Description</u>   | <u>Item Price</u> | <u>Net Price</u> |
|------------|---|-------------------|------------------|
| 4          | FC- F150 FomCore Low arm Club Social Chairs RH side room 6" mod Legs  | \$ 1,745.00       | \$ 6,980.00      |
| 1          | FC F005 FomCore 36" Round Ottoman   | \$ 862.50         | \$ 862.50        |
| 3          | WB- FRN _ GIB7187-1300-1001 18" round ,Armour Edge, offset Column, Laptop Table Standad Laminate top. Black Or Silver Frame (A)                   | \$ 637.75         | \$ 1,913.25      |
| 1          | WB- CLW7254-630036-AC Reflections 1/2 work station, Laminaet top AE Edge, 36x22x36 finished endsdouble door base cabinet 1 shelf, no lock Casters | \$ 1,195.30       | \$ 1,195.30      |
| 6          | WB REEF TABLE ELS7804- ADJ- CA 30x54x1.25 AE Edge, casters, Silver or Black Frames, Straight 2" round legs adj height 28" to 43"                  | \$ 411.95         | \$ 2,471.70      |
| 3          | WB TIDE TABLE ELS 7805-ADJ--CA 30x54x1.25 Elo Table, adj height 28"- 43" Casters, Silver or Black Frames 2" stright round Silver or Black Legs    | \$ 390.98         | \$ 1,172.94      |
| 18         | Academia ZEB Chair with Silve/ Grey or Black frames, std color shells Glides  | \$ 99.83          | \$ 1,796.94      |

**BID QUALIFICATIONS**

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 Installation is NOT included unless otherwise stated. Standard Colors only.  
 Delivery IS included unless otherwise stated.  
 Terms: Net-30 days Proposal Valid for **15 Days**.  
 4 % fee added for credit card orders.  
 Pricing subject to change per quantity ordered.

**EXCLUSIONS:** This quote excludes Tax and any item not in the scope of work above.

I authorize MBS to proceed with the work outlined in this quote:

**Sub Total:** \$ 16,392.63  
**Shipping** Included  
**Tax** Exempt  
**Quote Total:** \$ 16,392.63

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

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DESIGN PACKAGE FOR:  
**MANAWA LITTLE WOLF HS - COLLABORATION ROOM**

SHEET INDEX  
PRODUCT LISTING (DP..)  
COLOR CHOICES (CD..)  
RENDERINGS (DR..)  
FLOOR PLANS (DF..)  
ELEVATIONS (DE..)  
CUSTOM UNITS (DX..)

PROJECT INFO  
PROJECT#: 348719  
DRAWN BY: JAO  
DATE: 8/3/2022  
SALES PERSON: KENDRA ESLINGER  
CONTACT: TED TRACANNA



# 1 STANDARD HPL COLORS



FOLKSTONE SG241-SD  
EB: C600254



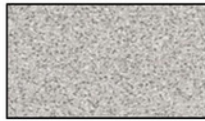
CLASSIC LINEN 4943-38  
EB: WA 4943



COOKIES & CREAM AG130-SD  
EB: AG130



DOVE GREY D92-60  
EB: C600257



GREY NUBULA 4622-60  
EB: CP60014



WALNUT GROVE WW050-SD  
EB: PWW050



BEACHCOMBER AT988-SD  
EB: AT988-SD



EARTHEN WARP 5880-58  
EB: FO5880



BLACK 1595-60  
EB: C600001



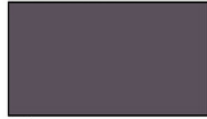
ASIAN NIGHT WX1150-SD  
EB: CP60107



LITTLE BLACK DRESS AE100-SD  
EB: PAE100



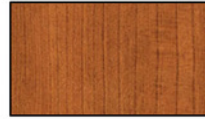
BURNT STRAND 6307-58  
EB: F6307



WROUGHT IRON S6054-SD  
EB: C600374



SLEEPING IN WT870-SD  
EB: WT870-SD



AMERICAN CHERRY WC135-SD  
EB: CP40569



OILED CHERRY WC421-SD  
EB: PE1152



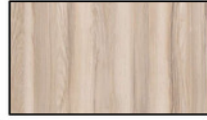
HONEY MAPLE WM951-SD  
EB: WM951



FUSION MAPLE 7909-60  
EB: CP20564



BUKA BARK 7982-38  
EB: W7982



PICNIC IN THE PARK WA030-SD  
EB: WA030



ALMOND D30-60  
EB: C200008



WHITE 1573-60  
EB: C100019



HARDROCK MAPLE HP256-SD  
EB: CP20332



BANNISTER OAK 7806-60  
EB: CP20006



CASSIS 6903-58  
EB: FO 6903



FORSYTHIA SY913-SD  
EB: SY913



ISLAND D498-60  
EB: C700141



BLUEBERRY HILL SB040-SD  
EB: C500023



SUMMER VACATION SB027-SD  
EB: SB027-SD



HOLLYBERRY D307-60  
EB: C300083



WOOLAMIA BRUSH 4746-60  
EB: CP50046



FRESH PAPAYA S8001-SD  
EB: NS8001



OCEAN D502-60  
EB: WD502-60



VISION VAVA AV2002-SD\*  
EB: FOLKSTONE - C600254



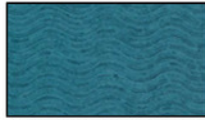
CHOCOLATE WARP 5881-58\*  
EB: NUBIAN BROWN - C400086



LOVE LETTERS AW300-SD\*  
EB: PEPPERDUST - C600061



LOOKS LIKATRE W9110-SD  
EB: PEPPERDUST - C600061  
EB: WROUGHT IRON - C600374



BLUE AGAVE 4919-60\*  
EB: SUMMER VACATION - SB027-SD



TANGERINE 4915-60\*  
EB: FRESH PAPAYA - NS8001



EGGPLANT 4913-60\*  
EB: CASSIS - FO 6903



SPROUT 4918-60\*  
EB: SOLID SPROUT - W4918

\*SOLID COMPLIMENTARY EDGE BANDING OPTION  
REQUIRED FOR THESE LAMINATES

NOTE: COLORS SHOWN ARE FOR COMPARISON ONLY. ADDITIONAL COLOR AVAILABLE UPON REQUEST.

# 1 STANDARD TFL COLORS



ASIAN NIGHT - A02/T



SLEEPING IN - D12/T



BLACK - 09/T



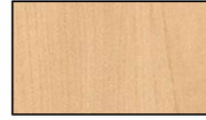
LITTLE BLACK DRESS - C99/T



FOLKSTONE - CV/T



WHITE - 03/T



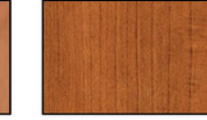
HARDROCK MAPLE - C88/T



HONEY MAPLE - FV/T



OILED CHERRY - SR/T



AMERICAN CHERRY - Z09/T

PROJECT NAME:  
MANAWA LITTLE WOLF HS - COLLABORATION ROOM

DEALER  
MARSHFIELD BOOK & STATIONARY

PROJECT #:  
348719

DRAWN BY:  
JAO

DATE:  
8/3/2022

SHEET #  
DC1





348719\_Manawa Little Wolf HS - Collaboration Room\_8-2-22.cmdrw

NOTE:  
 ALL SEATING, DECOR AND WALL FEATURES  
 ARE BY OTHERS. THESE ARE USED FOR  
 VISUAL REFERENCE ONLY.

**PROJECT NAME:**  
 MANAWA LITTLE WOLF HS - COLLABORATION ROOM

| DEALER                       | PROJECT #: | DRAWN BY: | DATE:    | SHEET # |
|------------------------------|------------|-----------|----------|---------|
| MARSHFIELD BOOK & STATIONARY | 348719     | JAO       | 8/3/2022 | DR1     |





348719\_Manawa Little Wolf HS - Collaboration Room\_8-2-22.cmdrw

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**PROJECT NAME:**  
 MANAWA LITTLE WOLF HS - COLLABORATION ROOM

| DEALER                       | PROJECT #: | DRAWN BY: | DATE:    | SHEET # |
|------------------------------|------------|-----------|----------|---------|
| MARSHFIELD BOOK & STATIONARY | 348719     | JAO       | 8/3/2022 | DR2     |







348719\_Manawa Little Wolf HS - Collaboration Room\_8-2-22.cmdrw

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 VISUAL REFERENCE ONLY.

**PROJECT NAME:**  
 MANAWA LITTLE WOLF HS - COLLABORATION ROOM

|  |                      |                  |                   |                |
|--|----------------------|------------------|-------------------|----------------|
| DEALER<br>MARSHFIELD BOOK & STATIONARY | PROJECT #:<br>348719 | DRAWN BY:<br>JAO | DATE:<br>8/3/2022 | SHEET #<br>DR3 |
|--|----------------------|------------------|-------------------|----------------|





348719\_Manawa Little Wolf HS - Collaboration Room\_8-2-22.cmdrw

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**PROJECT NAME:**  
 MANAWA LITTLE WOLF HS - COLLABORATION ROOM

|  |                      |                  |                   |                |
|--|----------------------|------------------|-------------------|----------------|
| DEALER<br>MARSHFIELD BOOK & STATIONARY | PROJECT #:<br>348719 | DRAWN BY:<br>JAO | DATE:<br>8/3/2022 | SHEET #<br>DR4 |
|--|----------------------|------------------|-------------------|----------------|





348719\_Manawa Little Wolf HS - Collaboration Room\_8-2-22.cmdrw

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**PROJECT NAME:**  
 MANAWA LITTLE WOLF HS - COLLABORATION ROOM

| DEALER                       | PROJECT #: | DRAWN BY: | DATE:    | SHEET # |
|------------------------------|------------|-----------|----------|---------|
| MARSHFIELD BOOK & STATIONARY | 348719     | JAO       | 8/3/2022 | DR5     |





348719\_Manawa Little Wolf HS - Collaboration Room\_8-2-22.cmdrw

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**PROJECT NAME:**  
 MANAWA LITTLE WOLF HS - COLLABORATION ROOM

| DEALER                       | PROJECT #: | DRAWN BY: | DATE:    | SHEET # |
|------------------------------|------------|-----------|----------|---------|
| MARSHFIELD BOOK & STATIONARY | 348719     | JAO       | 8/3/2022 | DR6     |





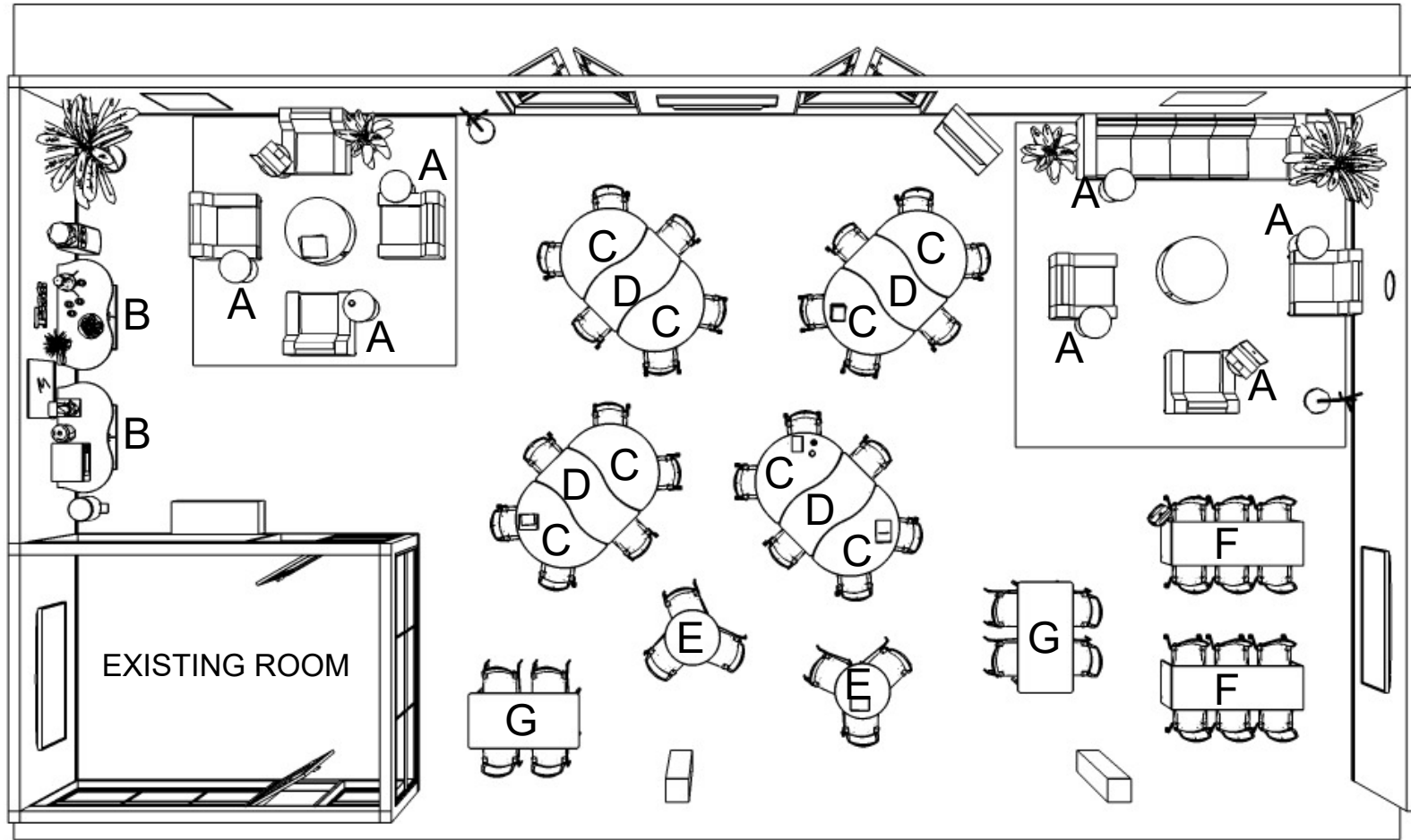
348719\_Manawa Little Wolf HS - Collaboration Room\_8-2-22.cmdrw

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**PROJECT NAME:**  
 MANAWA LITTLE WOLF HS - COLLABORATION ROOM

|  |                      |                  |                   |                |
|--|----------------------|------------------|-------------------|----------------|
| DEALER<br>MARSHFIELD BOOK & STATIONARY | PROJECT #:<br>348719 | DRAWN BY:<br>JAO | DATE:<br>8/3/2022 | SHEET #<br>DR7 |
|--|----------------------|------------------|-------------------|----------------|





348719\_Manawa Little Wolf HS - Collaboration Room\_8-2-22.cmdrw

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PROJECT NAME:  
 MANAWA LITTLE WOLF HS - COLLABORATION ROOM

| DEALER                       | PROJECT #: | DRAWN BY: | DATE:    | SHEET # |
|------------------------------|------------|-----------|----------|---------|
| MARSHFIELD BOOK & STATIONARY | 348719     | JAO       | 8/3/2022 | DF1     |



## PRODUCT LISTING

Manawa Little Wolf HS - Collaboration Room

| LABEL | QTY | PRODUCT #         | DESCRIPTION  | DIMENSIONS                                     |
|-------|-----|-------------------|--|--|
| A     | 7   | GIB7187-1300-1001 | Round Top Occasional Table w/Laptop Base, Offset Column, Fixed Height Base in Smooth Silver, HPL Top, Armor Edge | 18Dia. x 25.75H                                |
| B     | 2   | CLW7254-630036-AC | Reflection Workstation, Open shelf, Double Doors, 4 Casters, TFL Case, HPL Top, Armor Edge                       | Top 30D x 60L<br>Case 36W x 22D<br>Overall 36H |
| C     | 8   | ELS7804-ADJ-CA    | ELO Reef Shaped Table w/2" Straight Round Adj. Legs in Smooth Silver, 4 Casters, HPL Top, Armor Edge             | 30D x 54L x 28.36-42.36H                       |
| D     | 4   | ELS7805-ADJ-CA    | ELO Tide Shaped Table w/2" Straight Round Adj. Legs in Smooth Silver, 4 Casters, HPL Top, Armor Edge             | 30D x 54L x 28.36-42.36H                       |
| E     | 2   | GIB7189-1844      | Round Top Café Table w/Pedestal Base, Fixed Height Base in Smooth Silver, HPL Top, Armor Edge                    | 30Dia. x 29H                                   |
| F     | 2   | EWS6072-30        | Einstein Station w/ Double Sided Seating, Leveling Glides, HPL Color, 3MM Edge                                   | 24D x 72L x 30H                                |
| G     | 2   | ELS7082-ADJ-CA    | ELO Rectangular Table with 2" Straight Round Adj. Legs in Smooth Silver, 4 Casters, HPL Top, Armor Edge          | 30D x 60L x 28.36-43.36H                       |

348719\_Manawa Little Wolf HS - Collaboration Room\_8-2-22.cmdrw

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**PROJECT NAME:**  
MANAWA LITTLE WOLF HS - COLLABORATION ROOM

|                              |            |           |          |         |
|------------------------------|------------|-----------|----------|---------|
| DEALER                       | PROJECT #: | DRAWN BY: | DATE:    | SHEET # |
| MARSHFIELD BOOK & STATIONARY | 348719     | JAO       | 8/3/2022 | DP1     |



**QUOTE**

**SSL Quote Number:** Q-329428  
**Status:** Approved  
**Quote Name:** Collaboration Room  
**Currency:** USD  
**Created Date:** 05-05-2023  
**Expiration Date:** 07-04-2023  
**Customer Number:** 281014  
**Requestor Name:** Michelle Johnson  
 mjohnson@manawaschools.org  
 9205962238  
**Customer Program:** AEPA

To place an order using this quote,  
 contact:  
 Phone 888-388-3224  
 Email:



F&E\_Orders\_Quotes\_Questions@schoolspecialty.com

**Sales Rep Name:** Kyle Matsen  
**Sales Rep Email:** kyle.matsen@schoolspecialty.com  
**Sales Rep Phone:** (920) 460-7176

**Bill To:** MANAWA SCHOOL DISTRICT  
 800 BEECH ST  
 MANAWA, WI 54949-8664







**Ship To:** LITTLE WOLF HIGH SCHOOL  
 515 E 4TH ST  
 MANAWA, WI 54949-9230

**Lift Gate Truck Required:**

**Inside Delivery:**

**Installation:** By Customer

**Notes:**

| Quantity | SSL Item | Customer Item # | MFG Item                      | Image   | Item Description   | Your Price | Extended Price |
|----------|----------|-----------------|-------------------------------|---|--|------------|----------------|
| 42       | 1496347  |                 | DN4LMC<br>HA?XX?              |    | CHAIR - CLASSROOM SELECT - NEOCLASS FOUR LEG - SOFT PLASTIC SHELL 18 - CHROME FRAME - SPECIFY SHELL COLOR - SPECIFY GLIDE  | \$68.55    | \$2,879.10     |
| 14       | 5002986  |                 | DN4LZC<br>HA??XX<br>N         |   | STOOL - CLASSROOM SELECT - NEOCLASS STOOL- SOFT PLASTIC A SHELL 18 - FIXED 30 INCH STOOL HEIGHT - CHROME FRAME - NYLON GLIDES - SPECIFY SHELL COLOR  | \$106.57   | \$1,491.98     |
| 7        | 1605244  |                 | 55111-<br>XX                  |  | SOFT SEATING - CS - NEOLINK - ARM CHAIR - SPECIFY CHAIR COLOR  | \$999.84   | \$6,998.88     |
| 1        | 1605250  |                 | 55151-<br>XX                  |  | SOFT SEATING - CS - NEOLINK - ARMED 86 INCH SOFA - SPECIFY CHAIR COLOR   | \$1,748.81 | \$1,748.81     |
| 2        | 5003028  |                 | 57913-<br>XX                  |  | SOFT SEATING - CS - NEOLINK - 36 INCH ROUND - ORIGINAL DESIGN- SPECIFY FABRIC COLOR  | \$596.81   | \$1,193.62     |
| 1        | 5003939  |                 | 23544-<br>XXX                 |  | SOFT SEATING - CS - NEOLOUNGE - BENCH 48 IN OTTOMAN - 48 W X 18 D X 18 H IN - SPECIFY COLOR  | \$458.67   | \$458.67       |
| 7        |          |                 | GIB7187<br>-1300-<br>1001     |   | TABLE - WB MFG - FULL ROUND OCCASSIONAL CAFE TABLE - 18D X 18W X 25.75H - OFFSET COLUMN - FIXED HEIGHT - SPECIFY NON-PREMIUM LAMINATE - SPECIFY EDGE - SPECIFY FRAME   | \$629.84   | \$4,408.88     |
| 2        |          |                 | CLW725<br>4-<br>630036-<br>AC |   | WORKSTATION - WB MFG - REFLECTION WORKSTATION - 22D X 36W X 36H - DOUBLE DOOR BASE CABINET W/ 1 ADJ SHELF - FINISHED BOTH ENDS - NO LOCK NEEDED - SPECIFY NON-PREMIUM LAMINATE TOP - SPECIFY EDGE - SPECIFY TFL CASEBODY - SPECIFY CASEBODY EDGE | \$1,267.34 | \$2,534.68     |
| 8        |          |                 | ELS7804<br>-ADJ----<br>CA     |   | TABLE - WB MFG - ELO REEF TABLE - 30D X 54W X 28.5-43.75H - LOCKING SOFTWHEEL CASTERS W/ GREY TREAD - SPECIFY HPL TOP LAMINATE - SPECIFY EDGE - SPECIFY LEG  | \$420.03   | \$3,360.24     |



| Quantity | SSL Item | Customer Item # | MFG Item                       | Image | Item Description  | Your Price | Extended Price |
|----------|----------|-----------------|--------------------------------|-------|---|------------|----------------|
| 4        |          |                 | ELS7805<br>-ADJ----<br>CA----- |       | TABLE - WB MFG - ELO TIDE TABLE - 30D X 54W X 28.5-43.75H<br>- LOCKING SOFTWHEEL CASTERS W/ GREY TREAD - SPECIFY<br>TOP HPL LAMINATE - SPECIFY EDGE - SPECIFY LEG               | \$421.78   | \$1,687.12     |
| 2        |          |                 | GIB7189<br>-1844               |       | TABLE - WB MFG - FULL ROUND OCCASIONAL CAFE TABLE -<br>30D X 30W X 29H - PEDESTAL BASE - FIXED HEIGHT - SPECIFY<br>NON-PREMIUM LAMINATE - SPECIFY EDGE - SILVER FRAME<br>FINISH | \$624.93   | \$1,249.86     |
| 2        |          |                 | EWS607<br>2-30                 |       | TABLE - WB MFG - EINSTEIN STATION W/ DOUBLE SIDED<br>MODESTY PANEL - 24D X 72W X 30H - FIXED HEIGHT - SPECIFY<br>NON-PREMIUM LAMINATE - SPECIFY EDGE - GLIDES                   | \$970.32   | \$1,940.64     |
| 2        |          |                 | ELS7082<br>-ADJ----<br>CA----- |       | TABLE - WB MFG - ELO RECTANGLE TABLE - 30D X 60W X<br>28.5-43.75H - LOCKING SOFTWHEEL CASTERS W/ GREY TREAD<br>- SPECIFY HPL TOP LAMINATE - SPECIFY EDGE - SPECIFY LEG          | \$419.18   | \$838.36       |
| 1        |          |                 | FEE-<br>370869-<br>0           |       | MISCELLANEOUS - WB MFG - BANDING FEE IF NON-STOCK<br>BANDING IS CHOSEN - PRICED PER EACH QUANTITY CHOSEN -<br>CAN BE REMOVED IF STANDARD EDGE IS CHOSEN                         | \$144.00   | \$144.00       |

|                                |             |
|--------------------------------|-------------|
| <b>Subtotal</b>                | \$30,934.84 |
| <b>Estimated Taxes</b>         | \$0.00      |
| <b>Shipping &amp; Handling</b> | \$0.00      |
| <b>Total</b>                   | \$30,934.84 |

Accept this quote by sending back your purchase order number or signing it electronically. For orders over \$5,000.00, please submit a hard copy of your Purchase Order.

Prices subject to change until all finish selections have been completed. Order will not be placed until all finish options are selected.

Signature:

---

Name:

---

Date:

---

Purchase Order Number:

---

**Pack Slip Notes:**



**Ms. Carmen O'Brien**  
Business Manager

**School District of Manawa**  
*Students Choosing to Excel, Realizing Their Strengths*

**To:** Board of Education  
**From:** Carmen O'Brien  
**cc:** Dr. Melanie Oppor  
**Date:** 5/15/2023  
**Re:** Legal Depositories

---

The legal depositories for the School District of Manawa shall be:

- First State Bank, New London, WI
- Premier Community Bank, Marion, WI
- American Deposit Management Co.
- BMO Harris Bank N.A.
- Associated Bank Green Bay N.A.

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**School District of Manawa**

800 Beech Street  
Manawa, WI 54949

Phone: (920) 596-2525  
Fax: (920) 596-5308

**Little Wolf High School  
Manawa Middle School**

515 E. Fourth St  
Manawa, WI 54949

Phone: (920) 596-2524  
Fax: (920) 596-2655

**Manawa Elementary**

800 Beech Street  
Manawa, WI 54949

Phone: (920) 596-2238  
Fax: (920) 596-5339

**ManawaSchools.org**



/ ManawaSchools



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**School District of Manawa**  
*Students Choosing to Excel, Realizing Their Strengths*

**To:** Board of Education  
**From:** Carmen O'Brien  
**cc:** Dr. Melanie Oppor  
**Date:** 5/15/2023  
**Re:** Student Accident Insurance

---

**Recommendation:**

I recommend purchasing student accident insurance from Student Assurance Services.

**Rationale:**

Student Assurance Services, Inc. in Stillwater, MN is our current provider. The policy and price quote remain the same as it was for the 2022-23 school year at \$3.25 per student. The April student enrollment count was at 569. The total cost to the district will be \$1,849.25.

Details about this policy are enclosed in this packet.

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Dr. Melanie Oppor, District Administrator  
Manawa School District  
800 Beech Street  
Manawa, WI 54949



## **2023-2024 Student Accident Insurance Renewal**

The enclosed information explains your school district's renewal for the 2023-2024 school year. Last year you selected our Standard Plan to cover all school sponsored & supervised activities.

### **2023-2024 Rate & Medical Benefits:**

The renewal rate will have **No Increase** for the 2023-2024 school year. The medical benefits associated with your All-Pupil accident policy will have no changes as well.

### **Voluntary Sports Coverage:**

The optional Voluntary Sports Plan will have increases to the medical benefits and rates. The enclosed document will explain all changes to this optional coverage for families. To notify families about this sports coverage, Student Assurance Services can either provide your school district our online sports forms or print physical brochures. Either way, families must be informed about this coverage before each sports season (fall, winter, spring). Please let us know on the renewal application which method your school district prefers.

Remember, your **Student Accident Plan** protects your school(s) in situations where families view the school district responsible for their student's injury regardless of fault.

As much as this coverage is a benefit to uninsured students and students whose health insurance has a high deductible, it is also an important asset when your administration/school board must resolve an unexpected student injury that occurs under the school district's supervision.

### **Complete the Renewal Application & Payment:**

An estimated billing invoice is enclosed. Your enrollment is based on the number provided to us last year. You may either pay from this billing, if it is correct, or enter the updated enrollment and adjust the billing accordingly.

Please complete and return the enclosed **Renewal Application Form by July 14<sup>th</sup>, 2023**. Your school district's payment should also be received by Student Assurance Services prior to the new policy year (08/01/23). This enables us to prepare and begin claim service in a timely manner.

I appreciate your business and look forward to working with you next school year. If you have any questions about the renewal, please call me at (800) 328-2739 or [sonnyh@sas-mn.com](mailto:sonnyh@sas-mn.com).

Sincerely,

Sonny Heinrich, Director of Sales  
Student Assurance Services, Inc.

*Specializing in Accident Coverage for Students while:*  
*Attending School – Playing Interscholastic Sports – Participating in Camps/Rec Programs/Youth Events*  
*Toll Free: (800) 328-2739 – Fax: (651) 439-0200 – Email: [sonnyh@sas-mn.com](mailto:sonnyh@sas-mn.com)*



STUDENT ASSURANCE SERVICES, INC.  
P.O. BOX 196  
STILLWATER, MN 55082-0196

**2023-2024 BILLING INVOICE**

**Manawa School District  
800 Beech Street  
Manawa, WI 54949**

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ALL-PUPIL COVERAGE:

(\*577 Students) x \$3.25 = \$1,875.25

GROUP ATHLETIC COVERAGE:

Junior High Premium = Optional  
Senior High Premium = for Families

---

**TOTAL PREMIUM DUE = \$1,875.25**

*Invoice is determined by last year's provided enrollment number.  
\*If the enrollment is incorrect, please make the correction.*

**Student Assurance Services would appreciate if premium can be submitted prior to the policy beginning for the new school year (August 1<sup>st</sup>, 2023).**

**THANK YOU**

## MEDICAL BENEFITS

When injury covered by the Policy results in treatment by a licensed physician within 60 days from the date of injury, the company will pay the usual and customary (U&C) expenses incurred for covered services listed below, for expenses actually incurred within one year from the date of injury up to a **maximum of \$25,000 per injury**.

**Our insurance plan would be secondary to all other valid coverage. A claim must be filed with other valid coverage first! This insurance plan does not cover penalties imposed for failure to use providers preferred or designated by the primary coverage.**

Unless otherwise stated all amounts listed below are per injury.

### PHYSICIAN'S SERVICES

- a) **Surgical Care** (surgeon, assistant surgeon, anesthesia) - U&C, up to \$2,500
- b) **Nonsurgical Care** (includes physiotherapy, 1 visit per day) - U&C, up to \$50 per visit, maximum 10 visits

### HOSPITAL CARE

- a) **Inpatient Care**
    - Hospital Semi-private Room - the usual daily charges, up to \$500 per day
    - Hospital Miscellaneous Services (includes charges for registered nurse) - U&C, up to \$1,500
  - b) **Outpatient Care** (includes facility charges for day surgery and emergency room) - U&C, up to \$1,500
- Note: Benefits for hospital miscellaneous and outpatient care charges are limited to services not scheduled under medical benefits**

**RADIOLOGY SERVICES** (includes x-ray, MRI, CT scan, bone scan, and charges for reading) - U&C, up to \$500

**DENTAL TREATMENT** (in lieu of all other medical benefits, for sound and natural teeth) - U&C, up to \$5,000

**AMBULANCE SERVICES** - U&C, up to \$500

**ORTHOPEDIC APPLIANCES** (when prescribed by a physician for healing; includes charges for durable medical equipment) - U&C, up to \$300

**PRESCRIPTION DRUGS** (take home) - U&C, up to \$300

**REPLACEMENT EYEGLASSES, CONTACT LENSES, HEARING AIDS** (when medical treatment is required for a covered injury) - U&C, up to \$300

**LABORATORY SERVICES** (Outpatient) - U&C, up to \$300

**SHOTS AND INJECTIONS** (Outpatient, in lieu of physician non-surgical care) - U&C, up to \$300

**MOTOR VEHICLE INJURY** - Same as any Injury, up to \$2,000

**The policy contains a provision limiting coverage to the usual and customary charges. This limitation may result in additional out-of-pocket expenses for the insured.**

## EXCLUSIONS

1. Any sickness, disease, infection (unless caused by an open cut or wound), including but not limited to: aggravation of a congenital condition, blisters, headaches, hernia of any kind, mental or physical infirmity, Osgood-Schlatter disease, osteochondritis, osteochondritis dissecans, osteomyelitis, spondylolysis, slipped femoral capital epiphysis, orthodontics.
2. Injuries for which benefits are payable under Workers' Compensation or Employer's Liability Laws.
3. Any Injury involving a two or three-wheeled motor vehicle or snowmobile or any motorized or engine driven vehicle not designed primarily for use on public streets and highways, unless the insured is participating in an activity sponsored by the Policyholder.

**IT IS NOT THE INTENT OF THIS POLICY TO PROVIDE BENEFITS FOR AN EXISTING MEDICAL PROBLEM.** Are-injury will be covered if the insured has been treatment free for a period of 180 days prior to the effective date of the policy.

## ACCIDENTAL DEATH AND DISMEMBERMENT

When injury covered by this policy results in Accidental Death or Dismemberment within 180 days from the date of accident, the following benefits will be payable.

|                |          |                      |          |
|----------------|----------|----------------------|----------|
| Loss of Life   | \$ 2,500 | Double Dismemberment | \$10,000 |
| Loss of an Eye | \$ 2,500 | Single Dismemberment | \$ 2,500 |

**This provides a very brief description of some of the important features of the insurance policy. It is not the insurance policy and does not represent it. A full explanation of benefits, exceptions and limitations is contained in the Group Accident Insurance Policy Form GA-2200Ed.11-16 (and any state specific), and any applicable endorsement(s). This policy is considered term accident insurance and is non-renewable. This product may not be available in all states and is subject to individual state regulations. The Master Policy is issued to the School District/School. A copy of the Privacy Notice may be obtained on the website [www.sas-mn.com](http://www.sas-mn.com).**

# STUDENT ACCIDENT INSURANCE

## Standard Group Plan

### Policy GA-2200Ed.11-16

This group plan provides insurance benefits for medical expense arising from a school related accidental bodily injury. This insurance plan is designed to protect school boards, administrators, faculty and staff from claims which may be made by parents should their child be injured while under school supervision.

Administrators look upon this insurance plan as a public relations tool. Parents may benefit when their other health insurance plan includes a deductible or copay, the out-of-pocket portion of the medical bill may be paid by this insurance plan. If there is no other health insurance at home, this insurance plan becomes primary. The Medical Benefits and Exclusions apply to the Coverage Options below.

### COVERAGE OPTIONS

#### 1. GROUP SCHOOL-TIME COVERAGE (ALL PUPIL) - Maximum Benefit \$25,000 per Injury

Protects the student while:

- a) Attending regular school sessions.
- b) Participating in or attending school-sponsored and supervised extra-curricular activities.
- c) Traveling directly to and from school for regular school sessions, and while traveling to and from school-sponsored and supervised extra-curricular activities in school-provided transportation.
- d) Coverage does not include participation in Interscholastic Junior & Senior High School Sports.

### DEDUCTIBLE AND NO DEDUCTIBLE PLANS ARE AVAILABLE

#### NO-DEDUCTIBLE PLAN

This insurance plan has no deductible for each injury, and will consider benefits for covered expenses not paid by any other valid coverage.

#### DEDUCTIBLE PLAN

This insurance plan has a deductible for each injury, and will consider benefits for covered expenses in excess of the deductible. In determining the deductible, benefits provided by any other valid coverage will be considered first.

### OTHER PROVISIONS

1. Group coverage becomes effective the first day of the regular school session (All Pupil), and expires 07-31-2024.
2. Group insurance rates specific to the School District are submitted as part of the cover letter.
3. This brochure is an illustration of coverage available.

Underwritten by:



Ameritas Life Insurance Corp.  
Lincoln, Nebraska



**School District of Manawa**  
*Students Choosing to Excel, Realizing Their Strengths*

**To:** Board of Education  
**From:** Carmen O'Brien  
**cc:** Dr. Melanie Oppor  
**Date:** 5/15/2023  
**Re:** Debate Judge Compensation

---

### Recommendation

I recommend adding the position of Debate Competition Judge to the Co-curricular Stipend section of the Salary and Stipend Guide (p. 12) at the rate of \$100 per event.

### Rationale

It is customary for the debate teams to bring one (1) judge with them for every two (2) teams entered in a competition. This past year, Mr. Polkki regularly had two teams competing. Other teams in our division pay their judges \$100 per meet and the event lasts most of the day. There are roughly 7-8 meets per season.

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**Students choosing to excel; realizing their strengths.**

# 2022-23

# Salary & Stipend Guide

School District of Manawa  
800 Beech Street  
Manawa, WI 54949  
920-596-2525  
[www.manawaschools.org](http://www.manawaschools.org)

*Approved by the Manawa Board of Education on  
July 19, 2021 and November 15, 2021(revised), September 19, 2022*

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# School District of Manawa

## Salary Advancement Model

### Original Planning Team

District Administrator, Melanie J. Oppor

Business Manager, Carmen O'Brien

MES, Sarah Highlander

MES, LuAnne Ujzdowski

MES, Meria Wright

LWJSHS, Jeff Bortle

LWJSHS, Andrea Hraban

LWJSHS, Michele Koshollek

### **I. Background**

The SDM Salary Advancement Model was designed in the 2017-18 school year by a joint committee of SDM teachers and administrators. This Salary Advancement Model replaced the previous teacher/administrator designed plan called the Professional Advancement Compensation Eligibility (PACE) that was in place from the 2015-16 school year through the 2017-18 school year with final payments made in the 2018-19 school year.

The Salary Advancement Model is a combination of features gathered from other Wisconsin school districts along with the creative, personalized ideas suggested by School District of Manawa stakeholders. The driving vision for this plan is to acknowledge and foster a culture of professionalism that is characterized by a commitment to continuous improvement throughout a career. The vision reinforces characteristics to include quality instruction by fostering a culture of professionalism through accountability, a job-embedded salary structure, and continuous improvement through lifelong learning. This compensation system recognizes the many, varied ways in which 4K- to grade 12 teachers work with students to enrich their lives and thus, the wide variety of professional growth opportunities needed by teachers to continue to grow and feel fulfilled over the life of their career as a professional educator. A goal of the SDM Salary Advancement Model is to promote a positive and collaborative learning environment in which teachers are compensated for their professionalism.

### **II. Overview**

A single-lane, eight-tiered career ladder is used as the basis for salary advancement (See Appendix A). There are several levels through which a typical teacher will pass during a career spanning 2-3 decades of employment with the SDM. Teachers typically move from one level to the next level about every six years through a promotion process based on the accumulation of points for a wide variety of professional development activities. Advancement requires collaboration, professionalism, and evidence of continuous improvement. There is also annual incremental growth within each level.

### **III. Career Levels**

The single-lane salary structure is intended to provide opportunities for all educators --- from initial educator through experienced veteran educators. Promotions from one level to another are based on evidence of professional improvement that will be showcased in a culminating reflection experience with the teacher's supervising principal with the option of including a secondary administrator. This is a professional advancement career ladder.

### **IV. Salary Structure**

The single-lane salary structure is based on the opportunity to be promoted annually in small incremental steps. Teachers can move one step each contract year. Larger salary advancements will be provided at critical junctures in the model as teachers move from initial educator licenses to regular teacher licenses and again as teachers move from one level to the next level about every six years or two summary evaluation cycles. The teacher may submit documentation of the accumulated points no later than February 1 of the teacher's eligible year. Those points may include anticipated activities anticipated to be completed on or before June 30 of the year points are being submitted for salary advancement. A teacher may defer movement from one level to the next level for one year either at the teacher's discretion or the principal's recommendation.

### **V. Job Performance Evaluation**

The specifics of the District's teacher evaluation plan are contained in the *SDM Teacher Performance Evaluation (TPE) Guide*, as found in the Frontline software solution. The SDM utilizes the CESA 6 Teacher Effectiveness Model, based on the work of Dr. James Stronge, for its evaluation system. The SDM Salary Advancement Model is fully integrated with the TPE to maximize the connectedness between job performance reviews, evidentiary artifacts, and the advancement process. This integration allows teachers to maintain their focus and not be pulled in different directions by varied systemic requirements. The SDM annually conducts a full summary evaluation on each initial educator (defined as any teacher employed in their first three years as a teacher within the District). Subsequently, teachers on continuing contracts have a full summative evaluation by their direct supervisor no less than every three years, subject to compliance with state statute. Every teacher has specific goals upon which they are measured every year, and every teacher receives a brief administrative review every non-summative year based on goal progress and other factors.

### **VI. Performance Improvement Plan Freeze**

Each teacher's direct administrative supervisor is responsible for providing a written summary evaluation of the teacher's performance since their previous summary evaluation in accordance with the format adopted by the District. If a teacher has a negative summary (more than one "needs to improve" standard on the Teacher Effectiveness Model), then that teacher is placed on a Performance Improvement Plan and is frozen at their current location on the Salary Advancement Model for the next school year. No advancement may occur. The same process would be used with a teacher between summary years whose performance was deemed unsatisfactory by the administrator who is responsible for documenting administrative review during non-summative years. In order to resume advancement in the Salary Advancement Model, the professional educator must satisfactorily complete the Plan of Improvement process as defined in the *TPE* and approved by the supervising principal.

## **VII. Advancement on the Wage Model**

Points are accumulated over a six-year span for Salary Advancement. Each teacher must accumulate 240 points that roughly equates to 240 hours of non-contractual time. Points are divided into two categories: Professional & Leadership Growth and Community & Connections.

At least 70% or 168 points must be devoted to Professional & Leadership Growth related activities. A teacher can choose to complete all points in the Professional & Leadership Growth activities. These activities focus on a professional growth mindset that culminates in the teacher taking on leadership roles that enhance the profession.

No more 30% or 72 points will be accepted for Community & Connections. This category recognizes the importance of forging lasting relationships with students, families, business partners, and the SDM community for the betterment of the district.

The teacher will create a reflection on how the new learning from participation in the activities named for points enhanced instruction in the classroom (or service to clients in the case of counselors, therapists, etc.). The reflection may be presented in a variety of different ways such as, but not limited to, written, verbal, technology presentation, or video. The method of sharing the reflection should support the teacher's purpose in demonstrating how the teacher has grown in their craft.

The Board of Education makes all advancement decisions in the spring based on the recommendation of the District Administrator, who is presented with an approved compilation of the Salary Advancement points. There are no automatic advancements from one level to the next level meaning that if a teacher chooses not to submit the documentation of points and reflection, an advancement will not be processed. There is no quota or restriction for the number of advancements granted annually from the pool of eligible candidates. All criteria for documentation must be submitted for advancement by February 1. Teachers who are not promoted remain frozen at their current salary schedule level until such time as they are advanced. Candidates who do not feel ready for the advancement process may defer for a year at a time, remaining frozen at their level, until such time as they feel ready to proceed with the advancement process. Smaller annual salary increases are available within levels.

## **X. Procedures for Advancement**

- A. It is the teacher's responsibility to keep track of points on the Professional Advancement Points Form – Addendum D Form (electronic or paper options) for qualifying activities.
- B. It is the responsibility of the teacher to obtain verification (electronic or signature) on the Professional Advancement Points Form – Addendum D for each activity within 15 days following the completion of the activity. Teachers will retain their completed form(s) until they reach level 6 and have accumulated 240 points/equivalent to about 240 hours.
- C. No later than February 1, the teacher must submit all documentation of accumulated Salary Advancement and have a meeting with their principal to endorse the Reflection Cover Sheet (Addendum C).
- D. No later than February 1 and with the principal endorsement of the Reflection Cover Sheet (Addendum C) the teacher must submit all documentation of accumulated Salary Advancement to the District Administrator.

- E. At the February meeting of the School Board, the District Administrator will present the advancement recommendations to the Board in open session. The Board will discuss and make decisions regarding the advancements.
- F. Following the Board's decision at the February meeting, the District Administrator will notify each teacher of the Board's decision.
- G. The salary advancement will be documented on the following school year's contract.
- H. Points not submitted for Salary Advancement may be held over for not more than seven fiscal years (July 1 to June 30) beyond the date of completion noted on the Salary Advancement Activity Form for that activity.

XI. **Rules for Salary Advancement Compensation Eligibility Points**

- A. The number of points needed for movement from one level to the next is 240 points/about the equivalent of 240 hours.
- B. There will be no "double dipping." If a monetary stipend is available for an activity (e.g., an advisory post or coaching), the teacher will receive either the monetary stipend or the Salary Advancement points for that activity as declared in advance when accepting the annual contract for that position.
- C. It is the responsibility of the teacher to obtain a verification (electronic or signature) on the Activity Form for each activity within 15 days following the completion of the activity.
- D. Teachers will retain their completed compilation form until such time as the teacher accumulates 240 points and submits the completed form for those points with the signed reflection cover sheet to the District Administrator. The deadline for submission is February 1 of the year in which the teacher is eligible for salary advancement from one level to another. The salary advancement will be applied to the teacher's contract wage for the following school year.
- E. A special Professional & Leadership Growth activity option provides an opportunity for professional educators to apply to their school principal for salary advancement points for an activity that is not outlined below. The school principal has discretionary authority to grant points for such requests and will use a rigorous professional standard for making a decision. Points are given for tasks that go beyond the professional educator's contractual/handbook responsibilities.

The following guidelines will be used for assigning point values to activities not specifically listed in the tables below:

- Activity occurs outside of work hours (evenings, weekends, summer, etc.).
- No compensation is being received for the task.
- Tasks must lead to demonstrable professional growth as evidenced through reflections shared with the principal.

F. The following activities qualify for salary advancement points as delineated below:

| <b>Professional &amp; Leadership Growth</b>  |  |
|--|--|
| Points needed at the 6-year mark = <b>240</b>  | at least 70%   |
| Minimum number of points needed  | 168  |
| <b>Points Opportunities</b>  |  |
| Complete graduate credit(s)  | 15 per credit  |
| Additional certification/license related to position or school district (preapproval required) or National Board Certification | 100-240 points*  |
| Mentor (up to 20 hours per year)   | 2 points/hour/initial educator   |
| Professional Buddy (up to 20 hours per year)   | 1 point/hour/newly hired, experienced teacher                          |
| Supervisor of student teachers   | 9 points/quarter   |
| Internship supervisor  | 18 point/quarter   |
| Teach a graduate course  | 50 points/course   |
| Articulated/dual credit or AP course instructor  | 20 points/year   |
| Officer of a professional education organization   | 1 point/hour   |
| Member of a professional education organization  | 10 points/organization   |
| Lead a professional development session (in-house)   | 5 points per hour of presentation (includes preparation in the figure) |
| Present at a workshop/conference (out-of-district)   | 10 points  |
| Attend conference/workshop (preapproval required)  | 1 point/hour *   |
| Member of non-contractual committees (preapproval required)  | 1 point/hour *   |
| Initiate innovative classroom practice(s) (preapproval required)   | 2 points/hour/week(s) implemented up to 100 points *                   |
| Participate in a book study group outside of contractual hours (preapproval required)  | 1 point/hour up to 10 points/book *                                    |
| Published in a scholarly journal   | 50 points  |
| Grant writing  | 2 point/hour   |
| Awarded a grant  | 10 points/grant  |

\*denotes preapproval requirement

| Community & Connections   |  |
|---|--|
|   | up to 30%                                      |
| Maximum number of points accepted   | 72   |
| Points Opportunities  |  |
| Athletic or co-curricular Coach/Advisor of pre-approved activity (points vs. stipend) | 1 point/hour*                                  |
| Create and serve as an advisor for an after-school activity (non-stipend)             | 1 point/hour*                                  |
| Community outreach  | 1 point/hour up to 20 points                   |
| Attend a school related event (non-contractual hours)                                 | 1 point/hour up to 20 points                   |
| Member of a community organization  | 1 point/hour                                   |
| Author article in Wolf Pack Express   | 1 point/article                                |
| Human Service-based children/family support team                                      | 1 point/hour*                                  |
| Chaperone a one-day non-school day field trip/non-parent role                         | 1 point/hour up to 8 hours a day*              |
| Chaperone a multi-day field trip (in a non-parent role)                               | 1 point/hour up to 8 hours a day*              |
| Lunch Supervision – in lieu of 30 minute duty-free lunch                              | 6 points or 1 additional PTO day per semester* |

\*denotes preapproval requirement

### Summary Timeline for SDM Salary Advancement

|                         |   |
|-------------------------|---|
| By October 1            | Teachers who are eligible for Advancement will be confirmed.  |
| By January 31           | Teachers who are eligible for Advancement will hold a reflection conference with their building principal and up to one secondary administrator (optional) as mutually agreed upon by the teacher and principal based on the secondary evaluator's expertise. |
| By February 1           | All signed Salary Advancement point forms are submitted to the District Administrator in a single complete packet.  |
| At February BOE meeting | District Administrator presents advancement recommendations to the Board of Education in open session for Board action.   |
| By Early-March          | Teachers will be notified of their advancement as per the Board's decision.   |



### Salary Advancement Model

|                | Increase from past year | Level | Wage            |
|----------------|-------------------------|-------|-----------------|
| <b>LEVEL A</b> | \$0                     | A1    | <b>\$40,000</b> |
|                | \$800                   | A2    | <b>\$40,800</b> |
|                | \$800                   | A3    | <b>\$41,600</b> |
|                | \$1,000                 | A4    | <b>\$42,600</b> |
|                | \$1,000                 | A5    | <b>\$43,600</b> |
|                | \$1,500                 | A6    | <b>\$45,100</b> |
| <b>LEVEL B</b> | \$1,500                 | B1    | <b>\$46,600</b> |
|                | \$1,000                 | B2    | <b>\$47,600</b> |
|                | \$1,000                 | B3    | <b>\$48,600</b> |
|                | \$1,000                 | B4    | <b>\$49,600</b> |
|                | \$1,000                 | B5    | <b>\$50,600</b> |
|                | \$1,000                 | B6    | <b>\$51,600</b> |
| <b>LEVEL C</b> | \$3,000                 | C1    | <b>\$54,600</b> |
|                | \$500                   | C2    | <b>\$55,100</b> |
|                | \$500                   | C3    | <b>\$55,600</b> |
|                | \$500                   | C4    | <b>\$56,100</b> |
|                | \$500                   | C5    | <b>\$56,600</b> |
|                | \$500                   | C6    | <b>\$57,100</b> |
| <b>LEVEL D</b> | \$3,000                 | D1    | <b>\$60,100</b> |
|                | \$500                   | D2    | <b>\$60,600</b> |
|                | \$500                   | D3    | <b>\$61,100</b> |
|                | \$500                   | D4    | <b>\$61,600</b> |
|                | \$500                   | D5    | <b>\$62,100</b> |
|                | \$500                   | D6    | <b>\$62,600</b> |
| <b>LEVEL E</b> | \$3,000                 | E1    | <b>\$65,600</b> |
|                | \$500                   | E2    | <b>\$66,100</b> |
|                | \$500                   | E3    | <b>\$66,600</b> |
|                | \$500                   | E4    | <b>\$67,100</b> |
|                | \$500                   | E5    | <b>\$67,600</b> |
|                | \$500                   | E6    | <b>\$68,100</b> |
| <b>LEVEL F</b> | \$1,000                 | F1    | <b>\$69,100</b> |
|                | \$500                   | F2    | <b>\$69,600</b> |
|                | \$500                   | F3    | <b>\$70,100</b> |
|                | \$500                   | F4    | <b>\$70,600</b> |
|                | \$500                   | F5    | <b>\$71,100</b> |
|                | \$500                   | F6    | <b>\$71,600</b> |
| <b>LEVEL G</b> | \$1,000                 | G1    | <b>\$72,600</b> |
|                | \$500                   | G2    | <b>\$73,100</b> |
|                | \$500                   | G3    | <b>\$73,600</b> |
|                | \$500                   | G4    | <b>\$74,100</b> |
|                | \$500                   | G5    | <b>\$74,600</b> |
|                | \$500                   | G6    | <b>\$75,100</b> |
| <b>LEVEL H</b> | \$1,000                 | H1    | <b>\$76,100</b> |
|                | \$500                   | H2    | <b>\$76,600</b> |
|                | \$500                   | H3    | <b>\$77,100</b> |
|                | \$500                   | H4    | <b>\$77,600</b> |
|                | \$500                   | H5    | <b>\$78,100</b> |
|                | \$500                   | H6    | <b>\$78,600</b> |

## Professional Educator Stipends

|  | Rate                                   |
|--|--|
| Curriculum Development                         | \$25 per hour                          |
| Professional Development                       | \$20 per hour                          |
| Professional Development with required product | \$25 per hour                          |
| Internal Subbing                               | \$18 per class period or \$20 per hour |

## Substitute Teacher

|                    | Rate                               |
|--------------------|------------------------------------|
| Substitute Teacher | \$120 per day or \$60 per half day |

**Support Staff - Each year, the Business Manager will submit a support staff wage proposal as part of the Staff and Program change procedure to the Board of Education. Increases in wages will be determined by the Board of Education pending a positive evaluation.**

| Support Staff                            |               |
|--|---------------|
| Job Category                             | Starting Wage |
| <b>Clerical</b>                          |               |
| Payroll/Accounts Payable                 | \$16.00       |
| Administrative Assistant                 | \$15.00       |
| District Administrative Clerical Support | \$14.50       |
| <b>Food Service</b>                      |               |
| Food Service Manager                     | \$15.00       |
| Food Service Team Member                 | \$13.25       |
| <b>Paraprofessionals</b>                 |               |
| Special Education Paraprofessional       | \$14.75       |
| Instructional Paraprofessional           | \$13.25       |
| <b>Custodial</b>                         |               |
| Building Custodian                       | \$13.75       |
| Part-time Maintenance                    | \$14.00       |
| Part-time Grounds Keeping                | \$11.75       |
| <b>Substitutes</b>                       |               |
| Custodian                                | \$11.50       |
| Paraprofessionals                        | \$11.00       |
| Food Service                             | \$11.00       |
| Building Clerical                        | \$10.75       |

| Co-Curricular Stipends   |                |
|--|----------------|
| <i>Position</i>  | <i>Stipend</i> |
| Athletic Director  | \$8,750        |
| Home Event Supervisor (in place of AD)                           | \$50 per event |
|  |                |
| <b>Fall Coaches</b>  |                |
| Head Football  | \$3,240        |
| Asst. Football (up to 3)   | \$1,935        |
| 7-8th Gr. Football (up to 2)                                     | \$1,465        |
| Head Volleyball  | \$3,240        |
| Junior Varsity Volleyball  | \$1,935        |
| Junior Varsity 2 Volleyball                                      | \$1,935        |
| 8th Gr. Volleyball   | \$1,465        |
| 7th Gr. Volleyball   | \$1,465        |
| 6-12 Cross Country Head  | \$3,240        |
| 6-12 Asst. Cross Country   | \$1,935        |
|  |                |
| <b>Winter Coaches</b>  |                |
| Boys Basketball Head   | \$3,240        |
| Junior Varsity Boys Basketball                                   | \$1,935        |
| Junior Varsity 2 Boys Basketball                                 | \$1,935        |
| 8th Gr. Boys Basketball  | \$1,465        |
| 7th Gr. Boys Basketball  | \$1,465        |
| Girls Basketball Head  | \$3,240        |
| Junior Varsity Girls Basketball                                  | \$1,935        |
| Junior Varsity 2 Girls Basketball                                | \$1,935        |
| 8th Gr. Girls Basketball   | \$1,465        |
| 7th Gr. Girls Basketball   | \$1,465        |
| Head Wrestling   | \$3,240        |
| Asst. Wrestling  | \$1,935        |
| 5 <sup>th</sup> -8 <sup>th</sup> Grade (Middle School) Wrestling | \$1,465        |
|  |                |
| <b>Spring Coaches</b>  |                |
| Head Softball  | \$3,240        |
| Junior Varsity Softball  | \$1,935        |
| Head Baseball  | \$3,240        |
| Junior Varsity Baseball  | \$1,935        |
| Head Golf – Combined Boys and Girls                              | \$3,240        |
| Cheerleading / Pep Club  | \$315          |
| Track Head   | \$3,240        |
| Asst. Track (up to 2 if over 25 participants)                    | \$1,935        |

| Co-Curricular Stipends (continued)   |                                     |
|--|-------------------------------------|
| <i>Position</i>  | <i>Stipend</i>                      |
| Middle School Track<br>1-25 participants = 1 coach<br>26-50 participants = 2 coaches<br>>50 participants = 3 coaches   | \$1,465                             |
| <b>Club/Fine Arts Advisors</b>   |                                     |
| Art Club   | \$315                               |
| Art Team   | \$1,935                             |
| Marching Band (up to 7 total performances per year - must include Homecoming, Miracle on Bridge Street, Memorial Day, the Manawa Rodeo parade, and other community events) | \$75 per event                      |
| Pep Band (up to 10 total performances per year)  | \$30 per event                      |
| Class Advisor LWHS/Sr.   | \$300                               |
| Class Advisor LWHS/Jr.   | \$300                               |
| Class Advisor LWHS/S   | \$300                               |
| Class Advisor LWHS/F   | \$300                               |
| Class Advisor MMS  | \$300                               |
| Prom Advisors - 3 @ \$150 each   | \$450                               |
| Event Chaperones (per principal advanced approval)   | \$25 per event                      |
| FBLA/DECCA   | \$315                               |
| Forensics Director /HS Head Coach  | \$1,935                             |
| Forensic MS Coach/Asst. Coach to HS as needed  | \$1,255                             |
| Debate Coach/High School   | \$315                               |
| NHS Director   | \$315                               |
| One-Act Play   | \$315                               |
| Play Director  | \$1,000                             |
| Musical Theater Production/Artistic Director   | \$3,000                             |
| Student Council HS - includes oversight of homecoming related events   | \$625                               |
| Student Council – MES (would include any after school event)   | \$250                               |
| LWHS Yearbook (unless it is included as part of a Publications Class)  | \$1,935                             |
| MMS Yearbook   | \$630                               |
| MES Yearbook   | \$630                               |
| Quiz Bowl  | \$315                               |
| Initial Educator Mentor  | \$250 per assigned initial educator |
| Gay Straight Alliance  | \$315                               |

\*Positions may not be needed or filled due to participation.

**Officials Rates (CWC sets all Varsity rates)**

| <b>Sport</b>            | <b>Number of Officials</b> | <b>Current Rate</b> |
|-------------------------|----------------------------|---------------------|
| Baseball                | 2                          | \$80                |
| Basketball              | 3                          | \$90                |
| Cross Country           | 2                          | \$75                |
| Football – 11 person    | 5                          | \$120               |
| Football – 8 person     | 5                          | \$130               |
| Soccer                  | 3                          | \$70                |
| Softball                | 2                          | \$70                |
| Track                   | 3                          | \$100               |
| Volleyball - Dual       | 2                          | \$105               |
| Wrestling               | 1                          | \$80                |
| Wrestling – Double Dual | 1                          | \$160               |
| Wrestling - Multi Dual  | 3                          | \$175               |
| Wrestling - Conference  | 3                          | \$200               |

**Game Worker Rates (as set by the SDM)\***

| <b>JOB</b>              | <b>LEVEL</b>    | <b>RATE</b>             |
|-------------------------|-----------------|-------------------------|
| ALL SPORTS - Security   | Varsity/JV      | \$45                    |
|                         | MS              | \$35                    |
| ALL SPORTS - Tickets    | All Levels      | \$25 or Volunteer hours |
| Basketball - Book       | C Team/Freshman | \$20                    |
|                         | Varsity         | \$39                    |
| Basketball - Book/Clock | MS              | \$30                    |
| Basketball - Clock      | C Team/Freshman | \$20                    |
|                         | Varsity         | \$34                    |
| Football - Chain Gang   | All             | \$20                    |
| Football - Clock        | JV              | \$25                    |
|                         | MS              | \$40                    |
|                         | Varsity         | \$30                    |
| Track- Computer         | All             | CONTRACTED at \$250     |
| Track- event worker     | All             | \$20                    |
| Track- Flash Timer      | All             | \$35                    |
| Track- Hand Timer       | All             | \$35                    |

| <b>JOB</b>             | <b>LEVEL</b> | <b>RATE</b> |
|------------------------|--------------|-------------|
| Volleyball - Book      | Freshman     | \$15        |
|                        | Varsity, JV  | \$36        |
|                        | MS           | \$25        |
| Volleyball - Clock     | Freshman     | \$15        |
|                        | Varsity, JV  | \$35        |
|                        | MS           | \$25        |
| Wrestling - Dual Book  | Varsity      | \$27        |
| Wrestling - Dual Clock | Varsity      | \$27        |

\*Tournaments lasting more than four (4) hours will be paid at two (2) times the above rate

**Salary Advancement Reflection Cover Sheet**

**Salary Advancement Candidate:**

**Reflection Meeting Date:**

**Points Confirmation:**

**Recommendation (“Yes” or “Not Yet”):**

If “not yet” is chosen, please explain with evidence why the candidate is not ready for a salary advancement.

**Teacher Signature & Date:**

**Principal Signature & Date:**

**District Administrator Signature & Date of Receipt:**

**Board of Education Decision:**







**School District of Manawa**  
Students Choosing to Excel, Realizing Their Strengths

**To:** Board of Education  
**From:** Carmen O'Brien  
**cc:** Dr. Melanie Oppor  
**Date:** 5/15/2023  
**Re:** Other Type of Course Offerings

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CAPP (Cooperative Academic Partnership Program) courses are offered through UW-Oshkosh. High school teachers with a graduate degree are approved by UW-Oshkosh as liaison professors to teach the CAPP course taken at the high school during the regular school day. Students have historically paid for the CAPP class based on tuition costs at UW-O, currently \$300 for this course.

Start College Now is a program offered by the State of Wisconsin that allows high school students the opportunity to take college courses at Wisconsin Technical Colleges and is defined in the State Statute (38.12). Students must be approved by the local Board of Education and the District pays for tuition but is not responsible for transportation. Historically, students were required to reimburse the School District of Manawa for the Start College Now course only if they fail to complete the course or earn a failing grade.

Early College Credit Program (ECCP) is a program that allows students to take college courses at a University of Wisconsin school. If the District offers a comparable course, the pupil pays 100% of the tuition. If the District does not offer a comparable course and it fulfills a graduation requirement, the District pays 75%, the State reimburses 25%, and the student pays 0%. If there is no comparable course and it does not fulfill a graduation requirement, the District pays 25%, the State reimburses 50%, and the student pays 25%. To participate, students complete an application process defined in State Statute (118.55).

The SDM is part of ERVING (Embarrass River Valley Instructional Network Group). Costs for classes offered by ERVING is billed through CESA 8. It costs roughly \$9,000 per year to be a member. Schools charge each other \$200/student/semester for standard high school-to-high school classes. Courses taken through ERVING at a technical school or college is billed directly from the colleges. Classes run around \$470/class/semester. Principals sign a course contract so they are aware of the amount of the students taking courses and the expense.

Wisconsin Virtual School (WVS) is offered through CESA 9. It has a long history of successful virtual instruction. A 0.5 credit high school, middle school or AP semester class is \$290.

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**School District of Manawa**  
800 Beech Street  
Manawa, WI 54949

Phone: (920) 596-2525  
Fax: (920) 596-5308

**Little Wolf High School**  
**Manawa Middle School**  
515 E. Fourth St  
Manawa, WI 54949

Phone: (920) 596-2524  
Fax: (920) 596-2655

**Manawa Elementary**  
800 Beech Street  
Manawa, WI 54949

Phone: (920) 596-2238  
Fax: (920) 596-5339

**ManawaSchools.org**



/ ManawaSchools



/ ManawaSchools



## School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

AP Classes are offered locally at no additional cost to the student. AP is essentially a curriculum that the local teacher uses to prepare the students for the AP Exam. A student must score at a certain level to earn credit at higher education institutions and this varies from school to school. Students do not have to take the exam to enroll in the class, nor does a student have to enroll in the class to take the exam. Historically at SDM, students that opt to take the test pay for those they wish to take at a cost of \$97 per exam. We have used the Urgent Needs fund to pay for tests for students that may not be able to afford the test, though.

This past school year, the SDM has utilized these programs extensively.

**Paid by students:**

|                             |           |
|-----------------------------|-----------|
| CAPP (20 students enrolled) | \$300     |
| AP Exam (49 tests taken)    | \$97/test |

**Paid by the SDM (to date)**

|  |                    |
|--|--------------------|
| Start College Now (Technical Colleges) | \$25,073.55        |
| ECCP (UW colleges)                     | \$0                |
| ERVING (CESA 8)                        | \$24,783.69        |
| WVS (CESA 9)                           | \$9,305.75         |
| Elevate K-12 (MS Spanish)              | \$26,000           |
| <b>TOTAL</b>                           | <b>\$85,162.99</b> |



Carmen O'Brien &lt;cobrien@manawaschools.org&gt;

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## Extension and updates on the Work Development Grant for School Nursing

1 message

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**Kathleen Sell** <ksell@cesa6.org>  
Cc: Debbie Chisnell <dchisnell@cesa6.org>  
Bcc: cobrien@manawaschools.org

Fri, May 5, 2023 at 7:41 AM

Hello,

I have great news to share around the Work Development Grant for School Nursing. I have heard news from the Department of Health Services that their request to the CDC for an extension of the funding period has been approved. The Grant will now run through 6/30/24.

When utilizing the grant here are a few suggestions:

- Strategy 1 is more flexible to use for spending for professional development. As long as the professional development is utilized for recruitment and retention purposes.
- There will be multiple professional development opportunities available in the fall for the school nurses being created by our nurse consultant at CESA 6.
- Since the grant is being extended, now is the time to utilize strategy 1 to hire new nurses for the 23-24 school year.
- Strategy 2 is very specific to the professional development that is allowed.
- Please be sure to attach the proof of payment when submitting a claim so the claim can be processed.

Any information needed can be found on our [website](#) including a help ticket through the contact us link.

Be Kind,

Debra J. Chisnell  
Chief Student Service Officer

[CESA 6 Student Services Division](#)  
[2300 State Road 44](#)  
[Oshkosh, WI 54904](#)

[Email: dchisnell@cesa6.org](mailto:dchisnell@cesa6.org)  
[Office: 920.236.0561](tel:920.236.0561)  
[Cell: 920.229.3078](tel:920.229.3078)

**CONFIDENTIALITY/PRIVACY NOTICE:** *This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and/or privileged information as defined by State and Federal laws. If you are not the intended recipient or an agent of the intended recipient, you are hereby notified that you received this message in error and any review, disclosure, copying, printing, distribution, dissemination, or the taking of any action in reliance on the contents of the information contained herein is strictly prohibited. If you received this e-mail message in error, please notify the sender by return e-mail and immediately and permanently delete the original from your computer and destroy all copies of this communication. Thank you.*

**PLEASE NOTE:** *This e-mail message, and any response to it, shall be archived for later retrieval and is subject to retention, disclosure, and disposal in accordance with Board Policy and State law.*

TO: Principal and Administrators at Manawa Elementary School  
FROM: DonorsChoose (212-239-3615)  
RE: Mrs. Krueger got funding for her classroom!

Give Mrs. Krueger a high five! Mrs. Krueger's classroom project "Critical Thinking Through Play!" was recently funded through DonorsChoose. A list of your donors is at the bottom of this fax, if you want to see the folks who are eager to support everything teachers are doing at Manawa Elementary School.

The resources for this project will arrive soon, and we'd love your help ensuring they reach Mrs. Krueger's classroom when they arrive. Here's what you can expect:

1. Qwirkle Board Game x 2
2. ThinkFun Rush Hour Traffic Jam Brain Game a... x 2
3. Pressman Mastermind for Kids - Codebreaking... x 2
4. Jenga Game Wooden Blocks Stacking Tumbling ... x 2
5. Think Fun Swish - A Fun Transparent Card Ga... x 2
6. Connect 4 Classic Grid Board Game, 4 in a R... x 2
7. Think Fun Hoppers Logic Game - Teaches Crit... x 2
8. And some additional requested resources.

Please tell your front office to expect delivery of any materials within the next few weeks, and ask them to inform Mrs. Krueger when packages arrive.

If Mrs. Krueger is no longer teaching at your school, or if there is another reason this project should not be completed, please contact us immediately at [principals@donorschoose.org](mailto:principals@donorschoose.org). Save this notice if you need documentation of grants received.

DonorsChoose.org is a 501(c)(3) nonprofit organization that helps public school teachers get resources for their classrooms. For information about the use of resources or experiences funded through our site, visit [www.donorschoose.org/resourcepolicy](http://www.donorschoose.org/resourcepolicy).

If you'd prefer to receive these notifications as emails, contact us at [principals@donorschoose.org](mailto:principals@donorschoose.org). To learn more about DonorsChoose and how you can work with your teachers to get even more projects funded at your school, please visit [www.donorschoose.org/principals](http://www.donorschoose.org/principals) and sign up to receive our Principal Toolkit.

Thank you for fostering an environment where teachers go above and beyond for their students!

The DonorsChoose Team

Mrs. Krueger inspired donations from:

Joanne Johnson (Wisconsin)  
Sarah Gard (Pardeeville, WI)  
Ellen Connor (Wisconsin)  
Anonymous (Manawa, WI)

Anonymous (Wisconsin)  
Chris Hansen (Wisconsin)  
Jennifer Weber (Wisconsin)  
Charley Gehrke (Wisconsin)  
Tania Wadzinski  
Danni Brauer  
SONIC Foundation

See why these donors gave at  
<https://www.donorschoose.org/project/critical-thinking-through-play/7145583/>.

[www.donorschoose.org](http://www.donorschoose.org) | [principals@donorschoose.org](mailto:principals@donorschoose.org) | 212-239-3615

134 West 37th Street, 11th Floor | New York, NY 10018

March 31, 2023

Monthly Financial Summary

|                             | Revenues Month  | Expenses Month | Revenues YTD    | Expenses YTD    | YTD Rev - Exp   |
|-----------------------------|-----------------|----------------|-----------------|-----------------|-----------------|
| Fund 10 - General           | \$ 1,599,742.97 | \$ 564,664.69  | \$ 5,171,581.36 | \$ 4,553,380.24 | \$ 618,201.12   |
| Fund 27 - Special Education | \$ 35,559.09    | \$ 88,707.81   | \$ 173,391.73   | \$ 637,663.29   | \$ (464,271.56) |
| Fund 50 - Food Service      | \$ 49,016.57    | \$ 59,578.00   | \$ 228,431.14   | \$ 321,688.82   | \$ (93,257.68)  |
| Fund 80 - Community Fund    | \$ 35.00        | \$ 5,331.76    | \$ 81,015.00    | \$ 31,147.07    | \$ 62,142.94    |
| Demo Referendum Project     | \$ -            | \$ -           | \$ -            | \$ 935.00       | \$ 346,527.08   |
| Debt Payments (Fund 39)     | \$ -            | \$ -           | \$ 910,209.00   | \$ 817,334.00   | \$ 18,472.92    |
|                             |                 |                |                 | Fund 39 budget  | \$ 810,092.56   |

| Accounts               | Balance         | Interest Rate |   |
|------------------------|-----------------|---------------|---|
| General Checking       | \$ 4,365,789.62 | 4.550%        |   |
| General Money Market   | \$ 5,174.00     | 0.011%        |   |
| ADM Investment Savings | \$ 154,330.49   | 4.620%        |   |
| Fund 21 Account        | \$ 132,962.54   | 0.040%        |   |
| OPEB                   | \$ 277,907.35   |               | \$ (33,197.04) Change in Value from July 2021 |
| Fund 46 - Savings      | \$ 354,178.87   | 4.75%         | \$ 245,000.00 ADM CD                          |
|                        |                 | 4.62%         | \$ 108,901.11 ADM Fd 46 Money Market          |
|                        |                 | 0.02%         | \$ 277.76 FSB Savings Account                 |

| Grants   | Allocation    | Carryover    | Total         | Claimed to Date | Outstanding Revenue |
|--|---------------|--------------|---------------|-----------------|---------------------|
| <b>Fund 10</b>                                       |               |              |               |                 |                     |
| ARP Homeless Children & Youth II                     |               | \$ 142.63    | \$ 142.63     | \$ -            | \$ 142.63           |
| Carl Perkins (Tech. Ed)                              | \$ 6,428.00   | \$ -         | \$ 6,428.00   | \$ -            | \$ 6,428.00         |
| ESSER II Fund  | \$ 360,845.00 | \$ 23,423.77 | \$ 23,423.77  | \$ -            | \$ 23,423.77        |
| ESSER III Fund                                       | \$ 810,972.00 | \$ -         | \$ 810,972.00 | \$ -            | \$ 810,972.00       |
| Title I - Public (Reading/Math)                      | \$ 98,421.96  | \$ 12,182.37 | \$ 110,604.33 | \$ 19,998.24    | \$ 90,606.09        |
| Title I - Private (Reading/Math)                     | \$ 18,747.04  | \$ 21,721.26 | \$ 40,468.30  | \$ -            | \$ 40,468.30        |
| Title II - Public (Professional Dev.)                | \$ 17,007.78  | \$ 23,705.90 | \$ 40,713.68  | \$ -            | \$ 40,713.68        |
| Title II - Private (Professional Dev.)               | \$ 3,115.22   | \$ 371.68    | \$ 3,486.90   | \$ -            | \$ 3,486.90         |
| Title IV - Public<br>(Student Support & Enrichment)  | \$ 10,000.00  | \$ 12,965.58 | \$ 22,965.58  | \$ -            | \$ 22,965.58        |
| Title IV - Private<br>(Student Support & Enrichment) | \$ -          | \$ -         | \$ -          | \$ -            | \$ -                |
| <b>Fund 27</b>                                       |               |              |               |                 |                     |
| Flow Through (SPED) - Public                         | \$ 147,234.77 | \$ 79,910.84 | \$ 227,145.61 | \$ -            | \$ 227,145.61       |
| Flow Through (SPED) - Private                        | \$ 26,263.23  | \$ -         | \$ 26,263.23  | \$ -            | \$ 26,263.23        |
| Preschool (Early Childhood) - Public                 | \$ 7,845.00   | \$ 3,863.02  | \$ 11,708.02  | \$ -            | \$ 11,708.02        |
| Preschool (Early Childhood) - Private                | \$ 523.00     | \$ -         | \$ 523.00     | \$ -            | \$ 523.00           |

| Revenues                     | Budgeted        | Collected to Date | Outstanding     | 2021-22         |
|------------------------------|-----------------|-------------------|-----------------|-----------------|
| Property Taxes               | \$ 2,417,795.00 | \$ 1,344,064.39   | \$ 1,073,730.61 | \$ 2,372,375.00 |
| Mobile Home Tax              | \$ 1,200.00     | \$ 1,868.38       | \$ (668.38)     | \$ 2,723.09     |
| Athletic Event Admission     | \$ 9,000.00     | \$ 13,536.00      | \$ (4,536.00)   | \$ 13,667.00    |
| Interest                     | \$ 5,000.00     | \$ 68,491.92      | \$ (63,491.92)  | \$ 3,628.22     |
| Open Enrollment In           | \$ 267,773.00   | \$ -              | \$ 267,773.00   | \$ 215,022.00   |
| Transportation Aid           | \$ 15,000.00    | \$ 15,860.00      | \$ (860.00)     | \$ 17,765.00    |
| Equalization Aid             | \$ 4,419,065.00 | \$ 2,872,392.00   | \$ 1,546,673.00 | \$ 4,785,653.00 |
| Sparsity Aid                 | \$ 248,935.00   | \$ 248,644.00     | \$ 291.00       | \$ 262,030.00   |
| Per Pupil Aid                | \$ 478,590.00   | \$ 478,590.00     | \$ -            | \$ 491,946.00   |
| High-Cost Transportation Aid | \$ 35,000.00    | \$ -              | \$ 35,000.00    | \$ 43,611.55    |

| <b>Fund 10 Expenses</b>     | <b>2021-22 FY Activity</b> | <b>2022-23 Budget</b>  | <b>2022-23 FYTD Activity</b> | <b>Percent Expended to Date</b> | <b>Unexpended Balance</b> |
|-----------------------------|----------------------------|------------------------|------------------------------|---------------------------------|---------------------------|
| Salaries                    | \$ 3,288,450.84            | \$ 3,168,913.00        | \$ 2,066,379.34              | 65.21%                          | \$ 1,102,533.66           |
| Benefits                    | \$ 1,409,773.15            | \$ 1,332,237.00        | \$ 860,377.24                | 64.58%                          | \$ 471,859.76             |
| Purchased Services          | \$ 2,482,067.96            | \$ 2,803,300.11        | \$ 1,120,805.67              | 39.98%                          | \$ 1,682,494.44           |
| Non-Capital Objects         | \$ 389,502.35              | \$ 277,904.89          | \$ 236,278.09                | 85.02%                          | \$ 41,626.80              |
| Capital Objects             | \$ 138,020.85              | \$ 150,760.00          | \$ 134,869.97                | 89.46%                          | \$ 15,890.03              |
| Debt Retirement             | \$ -                       | \$ -                   | \$ -                         |                                 | \$ -                      |
| Insurance & Judgments       | \$ 107,556.75              | \$ 113,673.00          | \$ 108,673.25                | 95.60%                          | \$ 4,999.75               |
| Transfers (i.e. to Fund 27) | \$ 543,636.12              | \$ 632,045.00          | \$ -                         | 0.00%                           | \$ 632,045.00             |
| Other (Dues & Fees)         | \$ 40,956.82               | \$ 280,016.00          | \$ 25,996.68                 | 9.28%                           | \$ 254,019.32             |
| <b>TOTAL</b>                | <b>\$ 8,399,964.84</b>     | <b>\$ 8,758,849.00</b> | <b>\$ 4,553,380.24</b>       | <b>51.99%</b>                   | <b>\$ 4,205,468.76</b>    |

| <b>Fund 50 - Revenues</b> | <b>Monthly Total</b> | <b>2022-23 FYTD</b>   | <b>2021-22 FYTD</b>  |
|---------------------------|----------------------|-----------------------|----------------------|
| MES Sales                 | \$ 4,217.40          | \$ 28,505.35          | \$ 5,600.45          |
| MMS Sales                 | \$ 4,056.67          | \$ 27,085.30          | \$ 17,516.55         |
| LWHS Sales                | \$ 5,859.15          | \$ 39,582.47          | \$ 26,675.15         |
| Catering                  | \$ 82.72             | \$ 2,757.91           | \$ 2,064.43          |
| Aid                       | \$ 34,800.63         | \$ 130,500.11         | \$ 224,898.19        |
| <b>Total</b>              | <b>\$ 49,016.57</b>  | <b>\$ 228,431.14</b>  | <b>\$ 276,754.77</b> |
| <b>Fund 50- Expenses</b>  |                      |                       |                      |
| Salaries                  | \$ 11,253.57         | \$ 87,542.51          | \$ 85,674.48         |
| Benefits                  | \$ 3,815.40          | \$ 31,993.30          | \$ 31,374.73         |
| Purchased Services        | \$ -                 | \$ -                  | \$ -                 |
| Repair/Maintenance        | \$ -                 | \$ 15,838.32          | \$ 11,621.38         |
| Operational Services      | \$ -                 | \$ 1,221.11           | \$ 935.41            |
| Employee Travel           | \$ -                 | \$ -                  | \$ -                 |
| Fuel - Vehicle            | \$ 40.00             | \$ 40.00              | \$ 102.00            |
| Commodity Charges         | \$ 1,325.11          | \$ 9,922.12           | \$ 5,546.19          |
| Central Supply            | \$ 1,435.25          | \$ 10,642.81          | \$ 6,496.45          |
| Food                      | \$ 12,666.59         | \$ 85,963.63          | \$ 90,997.43         |
| Other Non-Capital Objects | \$ -                 | \$ -                  | \$ -                 |
| Capital Equipment         | \$ 29,042.08         | \$ 78,525.02          | \$ -                 |
| <b>Total</b>              | <b>\$ 59,578.00</b>  | <b>\$ 321,688.82</b>  | <b>\$ 232,748.07</b> |
|                           | End June 2022        | Rev-Exp FYTD          |                      |
| <b>Fund 50 Balance</b>    | <b>\$ 238,935.16</b> | <b>\$ (93,257.68)</b> |                      |



| Post Date  | Batch    | Amount    | Acct Nbr                | Description                                | Credit    | Debit |
|------------|----------|-----------|-------------------------|--|-----------|-------|
| 03/03/2023 | GF03031  | 300.00    | 10 R 800 279 500000 670 | FITNESS CENTER MEMBERSHIPS                 | 300.00    | 0.00  |
| 03/03/2023 | GF03031  | 40.00     | 10 R 400 343 162000 000 | WITTENBERG SD MS WRESTLING                 | 40.00     | 0.00  |
| 03/03/2023 | GF03031  | 875.00    | 10 R 800 290 500000 000 | 5 SCHOOLS AT \$175 EA PAID FOR ATHLETIC B  | 875.00    | 0.00  |
|            |          | 1,215.00  | Totals for GF03031      |  |           |       |
| 03/03/2023 | GF03032  | 310.00    | 10 R 101 292 122988 000 | MES YEARBOOK                               | 310.00    | 0.00  |
|            |          | 310.00    | Totals for GF03032      |  |           |       |
| 03/03/2023 | GF03033  | 758.15    | 50 L 816900             | MES FOOD SERVICE WEEK OF 2/27-3/3          | 758.15    | 0.00  |
|            |          | 758.15    | Totals for GF03033      |  |           |       |
| 03/06/2023 | GF0306 A | 35.00     | 10 R 800 292 162300 000 | HS ATHLETIC FEE                            | 35.00     | 0.00  |
|            |          | 35.00     | Totals for GF0306 A     |  |           |       |
| 03/06/2023 | GF030601 | 20.00     | 10 R 400 292 241000 000 | 4 STUDENTS PARKING PASS                    | 20.00     | 0.00  |
|            |          | 20.00     | Totals for GF030601     |  |           |       |
| 03/06/2023 | GF030602 | 42.00     | 10 R 200 292 122988 000 | MS YEARBOOK                                | 42.00     | 0.00  |
| 03/06/2023 | GF030602 | 113.00    | 10 R 400 292 122988 000 | HS YEARBOOK                                | 113.00    | 0.00  |
|            |          | 155.00    | Totals for GF030602     |  |           |       |
| 03/06/2023 | GF030603 | 35.00     | 80 R 800 272 500000 000 | MS ATHLETIC FEE                            | 35.00     | 0.00  |
| 03/06/2023 | GF030603 | 25.00     | 10 R 800 297 500000 721 | CHROMEBOOK CHARGES                         | 25.00     | 0.00  |
|            |          | 60.00     | Totals for GF030603     |  |           |       |
| 03/06/2023 | GFFOODMA | 4,562.74  | 50 R 800 717 257210 546 | BREAKFAST AID SB = \$740.70 SEVERE = \$3,8 | 4,562.74  | 0.00  |
| 03/06/2023 | GFFOODMA | 13,905.33 | 50 R 800 717 257220 547 | NATIONAL SCHOOL LUNCH AID                  | 13,905.33 | 0.00  |
|            |          | 18,468.07 | Totals for GFFOODMA     |  |           |       |
| 03/07/2023 | GF0307 1 | 1,693.00  | 10 R 800 271 162000 654 | BBB REGIONAL GAME VS. MENOMINEE            | 1,693.00  | 0.00  |
|            |          | 1,693.00  | Totals for GF0307 1     |  |           |       |
| 03/07/2023 | GF0307 2 | 2,495.00  | 50 L 816900             | FOOD SERVICE FROM 2/21 TO 3/6              | 2,495.00  | 0.00  |
|            |          | 2,495.00  | Totals for GF0307 2     |  |           |       |
| 03/20/2023 | GF 03201 | 1,090.62  | 27 R 800 780 500000 000 | DHS PAYMENT - MEDICAID                     | 1,090.62  | 0.00  |

| Post Date  | Batch    | Amount       | Acct Nbr                | Description                                | Credit       | Debit    |
|------------|----------|--------------|-------------------------|--|--------------|----------|
| 03/20/2023 | GF 03201 | 400.00       | 10 R 400 541 500000 680 | PAYMENT FROM ERVING NETWORD FOR CLASSES    | 400.00       | 0.00     |
| 03/20/2023 | GF 03201 | 175.00       | 10 R 800 290 500000 000 | SCHOOL DISTRICT OF WAUPACA - PAYMENT FOR   | 175.00       | 0.00     |
| 03/20/2023 | GF 03201 | 4,285.47     | 27 R 800 780 500000 000 | DHS - MEDICAID PAYMENT                     | 4,285.47     | 0.00     |
|            |          | 5,951.09     | Totals for GF 03201     |  |              |          |
| 03/20/2023 | GF 03202 | 123.00       | 10 R 101 292 122988 000 | MES YEARBOOK PAYMENTS                      | 123.00       | 0.00     |
|            |          | 123.00       | Totals for GF 03202     |  |              |          |
| 03/20/2023 | GF 03203 | 750.35       | 50 L 816900             | MES FOOD SERVICE FOR 3/6 THROUGH 3/17      | 750.35       | 0.00     |
|            |          | 750.35       | Totals for GF 03203     |  |              |          |
| 03/20/2023 | GFFD50FE | 4,219.08     | 50 R 800 717 257210 546 | BREAKFAST AID MEALS \$700.54 SEVERE \$3,51 | 4,219.08     | 0.00     |
| 03/20/2023 | GFFD50FE | 12,113.48    | 50 R 800 717 257220 547 | NATIONAL SCHOOL LUNCH AID                  | 12,113.48    | 0.00     |
| 03/20/2023 | GFFD50FE | -1,325.11    | 50 E 800 387 257000 000 | COMMODITY CHARGES                          | 0.00         | 1,325.11 |
| 03/20/2023 | GFFD50FE | 30,183.00    | 27 R 800 611 500000 000 | SPECIAL ED AID                             | 30,183.00    | 0.00     |
|            |          | 45,190.45    | Totals for GFFD50FE     |  |              |          |
| 03/24/2023 | GF 03241 | 46.50        | 10 R 101 292 122988 000 | MES YEARBOOK                               | 46.50        | 0.00     |
|            |          | 46.50        | Totals for GF 03241     |  |              |          |
| 03/24/2023 | GF 03242 | 230.00       | 10 R 800 279 500000 670 | FITNESS CENTER MEMBERSHIPS                 | 230.00       | 0.00     |
| 03/24/2023 | GF 03242 | 5,411.12     | 10 E 200 550 140000 670 | MANAWA ATHLETIC BOOSTER CLUB DONATION FO   | 5,411.12     | 0.00     |
| 03/24/2023 | GF 03242 | 7,172.88     | 10 E 400 550 140000 670 | MANAWA ATHLETIC BOOSTER CLUB DONATION FO   | 7,172.88     | 0.00     |
|            |          | 12,814.00    | Totals for GF 03242     |  |              |          |
| 03/24/2023 | GF 03243 | 746.00       | 50 L 816900             | MES FOOD SERVICE FOR WEEK OF 3/20/23-3/2   | 746.00       | 0.00     |
|            |          | 746.00       | Totals for GF 03243     |  |              |          |
| 03/27/2023 | GF AID27 | 1,104,766.00 | 10 R 800 621 500000 000 | GENERAL EQUALIZATION AID                   | 1,104,766.00 | 0.00     |
| 03/27/2023 | GF AID27 | 478,590.00   | 10 R 800 695 500000 000 | PER PUPIL AID                              | 478,590.00   | 0.00     |
|            |          | 1,583,356.00 | Totals for GF AID27     |  |              |          |
| 03/31/2023 | GF INT3  | 12,850.47    | 10 R 800 280 500000 000 | MONTHLY INTEREST FOR GENERAL FUND CHECKI   | 12,850.47    | 0.00     |
|            |          | 12,850.47    | Totals for GF INT3      |  |              |          |
| 03/31/2023 | GFEFUNDS | 3,288.30     | 50 L 816900             | MAGIC WRITER E-FUNDS DEPOSIT               | 3,288.30     | 0.00     |

| Post Date  | Batch    | Amount   | Acct Nbr                | Description                              | Credit | Debit |
|------------|----------|----------|-------------------------|--|--------|-------|
| 03/31/2023 | GFEFUNDS | 60.00    | 10 R 800 292 500000 000 | DISTRICT FEE                             | 60.00  | 0.00  |
| 03/31/2023 | GFEFUNDS | 65.00    | 10 R 800 297 500000 000 | STUDENT FINES                            | 65.00  | 0.00  |
| 03/31/2023 | GFEFUNDS | 4.00     | 10 R 400 292 122999 000 | OLD NEWSPAPER FEE                        | 4.00   | 0.00  |
| 03/31/2023 | GFEFUNDS | 30.00    | 10 R 800 990 500000 000 | EFUNDS COLLECTED FOR CLASS OF 2023 FD 21 | 30.00  | 0.00  |
|            |          | 3,447.30 | Totals for GFEFUNDS     |  |        |       |

1,690,484.38 Total for Cash Receipts

FUND SUMMARY

| <u>FUND</u> | <u>DESCRIPTION</u>      | <u>BALANCE SHEET</u> | <u>REVENUE</u> | <u>EXPENSE</u> | <u>TOTAL</u> |
|-------------|-------------------------|----------------------|----------------|----------------|--------------|
| 10          | GENERAL FUND            | 0.00                 | 1,600,792.97   | 12,584.00      | 1,613,376.97 |
| 27          | SPECIAL EDUCATION FUND  | 0.00                 | 35,559.09      | 0.00           | 35,559.09    |
| 50          | FOOD SERVICE FUND       | 8,037.80             | 34,800.63      | -1,325.11      | 41,513.32    |
| 80          | COMMUNITY SERVICE FUND  | 0.00                 | 35.00          | 0.00           | 35.00        |
| ***         | Fund Summary Totals *** | 8,037.80             | 1,671,187.69   | 11,258.89      | 1,690,484.38 |

\*\*\*\*\* End of report \*\*\*\*\*